Key Action	Specific Measures	Communication	Timescales/ milestone	Cost	Ownership	Update November 2026
Maximise our recycling opportunities that support the circular economy	Communications plan development using feedback from public engagement and questionnaire Completion of Feasibility and options appraisal to maximise recycling including consideration of 3 weekly residual waste collections Approval of Waste Strategy reflecting recommended option for service delivery Submission of funding bid to Recycling Improvement Fund for implementation	Communications Strategy to support residents and businesses to improve recycling performance In advance of implementation of any changes to collections or service delivery a communications strategy will be in place to inform and support communities and businesses	Summer 2023 Feasibility study and options appraisal completed early Waste Strategy drafted to reflect feasibility outcome Autumn 2023 Committee report for consideration and approval of waste strategy Bid submitted to Recycling Improvement Fund 2024 Implementation of proposed waste collection regime	Project Board resource to consider feedback and approve engagement strategy Options appraisal and study developed, with Zero Waste Scotland at no cost Implementation costs will be determined to reflect recommendation Bid will be submitted to Recycling Improvement Fund to supplement Capital Budget	Waste services, consultants, internal and external stakeholders, contractors etc.	August 2023 Waste Strategy approved Autumn 2025 Prioritising Recycling Waste Collection implemented. Extended Producer Responsibility funding utilised to fund communications strategy. **COMPLETE**
Develop Project for Feasibility, Design and	Identify a Project Manager and Tasks associated with every	Project Board consider report and discuss options to	Summer 2022 Feasibility Study Completed	Indicative cost of project included	Waste Project Lead in liaison with consultants,	Following commencement of Net Zero

Waste Strategy Action Plan

Key Action	Specific Measures	Communication	Timescales/ milestone	Cost	Ownership	Update November 2026
Construction of Recycling Resource and Reuse Centre	Stage of Project Management Complete Feasibility Study Identify and recommend location for construction Complete detailed design and finalise cost plan Construct on site and commence operation	shape recommendation Route to market considered and approved by multi disciplinary project team Communications Strategy development in readiness for transition to new operational model	Summer 2023 Preferred location approved Summer 2023 Procurement route agreed for detailed design December 2025 Construction implementation in line with landfill tax ban	within Capital Budget A funding bid will be submitted to Recycling Improvement Fund to support implementation Following detailed design costs to be confirmed	internal and external stakeholders	Cooperation Agreement with Glasgow City Council it is anticipated that resilience is now in place and therefore project not required to proceed at this time. This will be monitored. **COMPLETE**
Deposit Return Scheme	Monitor legislation and enable change when required	Council wide notifications, as well as local, to our communities. This will tie in with the Waste Communication Strategy Support local businesses to be prepared	Implementation timescales being monitored	Not known	Waste services, consultants, internal and external stakeholders	Awaiting further instructions and advice from Scottish Government **ONGOING**
Action plan for Fit for the future review	The Waste Project Board monitor delivery of the approved action plan	Meetings to be carried out with all relevant internal teams. Development of communications strategy with both	Ongoing	Resource implication	Waste services / project team	Review Completed and actions were achieved. **COMPLETE**

Key Action	Specific Measures	Communication	Timescales/ milestone	Cost	Ownership	Update November 2026
	The majority of actions have now been implemented. Autumn 2023 Implementation of route optimisation and meetings have been carried out with all relevant internal teams. Summer 2023 Approval of policy change for Assisted Uplifts	Waste Services and stakeholders prior to implementation of measures				
Communication strategy- Design online communication	A Communication strategy will be developed, to ensure sufficient engagement with our community, and members of staff Create a project group, to outline and agree key milestones, and requirements. Put in place an effective	The Strategy will be discussed with members of Waste Services, communications and approved by the Project Board	Summer 2022 Public consultation exercise and questionnaire Autumn 2023 Route Optimisation engagement and issuing of recycling information bin stickers Ongoing Review and updating of website information	Resource implications	Waste Project Lead and the communications team	Ensure early engagement and continuous improvement with our communication strategies. **RECURRING** Communications Strategy to support implementation of new collection regime

Key Action	Specific Measures	Communication	Timescales/ milestone	Cost	Ownership	Update November 2026
	communications and engagement strategy Put in place an effective communications and engagement strategy					**COMPLETE**
Create Appropriate term waste disposal contracts	Create project strategy, in line with key outputs identified in this Waste Strategy Carry out market testing Agree Route to Market Develop tender documents and project scope	Engage with key stakeholders including Procurement	Market testing complete Spring 2023 Route to market scoping underway Procurement of contractor complete in advance of December 2025 landfill tax ban	To be determined following completion of tender process and reported to Committee for approval	Waste services, procurement, partners	Net Zero Cooperation Agreement in place. **COMPLETE** Streamlining contract opportunities and lasting supplier relationships. **RECURRING**