



Inaugural meeting of the West Dunbartonshire Community Council Forum  
Wednesday 9<sup>th</sup> December @ 19:30 in Napier Hall, Old Kilpatrick

1) Welcome

Present :

Alan Karas (WDC),  
Isobel Plunkett & Rena McKenzie (OKCC),  
Rona Wilkinson & Rose Harvie (SOCC),  
Dorothy Heron & Jim Crosthwaite (DECC),  
Alistair Conarty (CECC),  
Andrew Sinnott (KCC),  
Tilda McCrimmon & Barbara Barnes (ACC)

Apologies : Jack Fordy (BDCC) & Anne McDougall (PNKCCC)

2) Inaugural AGM & election of office bearers

The following were elected to the Executive committee :

- Chair : Isobel Plunkett (IP)
- Vice-chair : Rona Wilkinson (RW)
- Secretary : Andrew Sinnott (AS)
- Treasurer : Alistair Conarty (AC)

The first order of business was to agree the following items :

- CC forum business meetings will take place once a quarter with interim meetings of the executive committee once monthly. Executive meetings either online or, in the nicer weather, in person.
- A new Logo will be created.
- A social media presence e.g. facebook will be set up.
- A website will be created
- A new bank account will be opened.

Actions

AC will set up the bank account with Bank of Scotland.

The executive committee will allocate the actions for the other items at their next meeting.

3) Community Council Forum Role

a) Training/Development - Coordinate training and development of community councils.

Suggested topics :

- Planning (Development management) via Planning Aid Scotland & WDC workshop event



- Finance via WD Finance dept [Adrian Gray happy for a member of his team to speak to Forum].
  - Upskilling new community councillors via a potential training manual
  - Open university courses
- b) Dialogue with WDC – arrange audiences with key Heads of service  
Suggested services :
- Roads
  - Greenspace
  - Planning
  - Finance
- c) Supporting community councils  
Suggested topics :
- Code of conduct issues
  - Leadership development
  - Minute taking tips
  - Sharing case studies for common issues

Training sessions could be short form prior to business meetings or longer form workshops with no business meeting.

Heads of services to be invited to business meetings.

#### Actions

Executive committee to collect training topic suggestions from active CC's

Executive committee to schedule and invite key heads of service to business meetings

Executive committee to liaise with WDC Communities Team to arrange training sessions.

The group discussed attendance at CCF meetings/training sessions

- a) Travel expenses - AC noted that attendees will be entitled to claim Travel Expenses
  - AC will create a suitable claim form for attendees to use.
- b) Meeting times will be decided by executive committee.
  - RW works office hours so is unavailable for daytime meetings.
- c) Meeting locations will be varied to cover all of WD and not necessarily restricted to church halls and community centres.
- d) Meetings need to be attractive to members as everyone is a volunteer and attendance is to be valued.
  - Refreshments will be available.

#### 4) New Community Council Handbook

The CC handbook will sent to all CC's. A hardcopy will also be given to each CC. The CC Forum will coordinate any necessary updates (as a minimum) every 12 months.



5) AOB

The following points were raised :

- Alexandria Community Council set up in the summer 2022
- Good pieces of local community empowerment for training video
- External funding for CCF and local CCs
- Exploring employing a minute secretary for CCs
- WDCT looking for links with CCs to support the HATS project.
- CCF rep on the Access Panel Forum? Rose Harvie

6) Diary Dates for Forum 2023

To be decided and published in January 2023.

7) Date of Next Meeting

The next business meeting will be at the end of Feb 2023, notices will be sent out in good time. The executive will meet to catch up in January.



## Appendix 1 – Community Councils Info

Community Council	Contact	Meeting Schedule	Email
Alexandria	Harry McCormack	Second Wednesday	harrymccormack.alexandriacc@gmail.com
Bonhill and Dalmonach	Jack Fordy	Second Monday	bonhill-dalmonachcc@outlook.com
Bowling and Milton	Shona Brown	Third Tuesday	secretary.bowlingmiltoncc@gmail.com
Clydebank East	Alistair Conarty	First Monday	clydebankeasttreasurer@gmail.com
Dumbarton East and Central	Dorothy Heron	Second Tuesday	adheron@gmail.com
Faifley	Caroline Macdonald	Last Thursday	faifleycc@outlook.com
Kilmarnock	Andrew Sinnott	First Monday (alternate months)	secretary@kilmaronockcc.org
Old Kilpatrick	Isobel Plunkett	Second Tuesday	chair@oldkilpatrickcc.org.uk secretary@oldkilpatrickcc.org.uk
Parkhall, North Kilbowie & Central	Anne MacDougall	Second Tuesday	Anne.macdougall957@btinternet.com
Silverton and Overtoun	Rona Wilkinson	Second Thursday	rona_w@yahoo.com soccdumbarton@gmail.com
Balloch and Haldane			
Dalmuir and Mountblow			
Dumbarton North			
Linnvale & Drumry			
Dumbarton West			
Renton			