

Report on Annual Accounts for Fiscal Year 2020-2021

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Introduction

The Fiscal Year (FY) ran from 1st March 2020 to 28th February 2021

KCC hold two accounts, the first of which is the main account which is the official business account of the KCC. The second account is the KCC Benevolent Fund which is the modern incarnation of the Kilmarnock Poor Fund (see Appendix 2).

During the Fiscal Year, the office of Treasurer was borne by Andrew Sinnott.

The account signatories are Andrew Sinnott & Ivan Mavor. The latter resigned in Dec 2020 and an application is in progress to replace him with Anita Anderson. Ideally another signatory should be added.

Explanation of Expenditure

Main items :

Rental of Meeting rooms in KMH / Zoom subs: £157.40

Comment : There was one meeting in KMH prior to lockdown, all others were held using the Zoom platform. Zoom subscriptions were monthly independent of number of meetings.

Website : Development (£250) Maintenance (£120.00) and hosting (£120.00)

Comment : Development costs a one off fee. Maintenance and hosting will be ongoing annually.

Expenses : £69.98

Comment : Portable hard drive purchased for storage of KCC archives due to upcoming election.

Summary

The account ran a deficit of -£84.09 primarily due to underfunding. Actual expenditure of £747.38, grant received £663.29 (we applied for £920)

Examination of Accounts

The accounts below were examined and approved by David S. Taylor and are presented tonight.

Andrew Sinnott
KCC Treasurer

Audited Accounts


KILMARONOCK COMMUNITY COUNCIL

INCOME AND EXPENDITURE ACCOUNT - YEAR TO 28 FEBRUARY 2021

	2020-21	#	2019-20
Income			
West Dunbartonshire Council	663.29		662.61
Expenditure			
Rent of Millennium Hall for meetings / Zoom e-meetings	157.40		131.50
Subs: Assoc for Protection of Rural Scotland	30.00		30.00
Stationery (expenses)	69.98		76.27
Website fees (Development)	250.00		0.00
Website fees (maintenance)	120.00		312.50
Website fees (hosting)	120.00		112.80
Other			34.80
Total	<u>747.38</u>		<u>697.87</u>
Net surplus (deficit)	<u>(84.09)</u>		<u>(35.26)</u>

BALANCE SHEET AT 28 FEBRUARY 2021

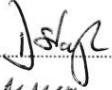
Assets			
Cash at bank	732.35		848.94
Unpaid cheques	0.00		(32.50)
Prepaid website maintenance	0.00		0.00
	<u>732.35</u>		<u>816.44</u>
Represented by:			
Opening funds	816.44		851.70
Surplus/(deficit) for year	(84.09)		(35.26)
Closing funds	<u>732.35</u>		<u>816.44</u>

(signed) 

 2nd March 2021

Andrew Sinnott, Treasurer

I have examined the foregoing accounts of Kilmarnock Community Council for the year ended 28 February 2021, and in my opinion they are in accordance with the books and records of the organisation and the explanations given to me.

(signed) 

 15 March 2021

David S Taylor ACA, Independent Examiner
 Auchenlarich, Gartocharn,
 Alexandria, G83 8RR

Appendix 1 – Cashbook Record

Expenditure Cash Book - Year to 28 February 2021

<u>Date issued</u>	<u>Narrative</u>	<u>Cheque</u>	<u>Amount</u>	<u>Balance</u>
24/03/2020	1&1 INTERNET LTD.V70826806-92214040	DD	8.39	808.05
25/03/2020	Derek Townsend - Web maintenance	BACS	370.00	438.05
27/03/2020	KMH hire - KCC meeting March	BACS	13.50	424.55
22/04/2020	1&1 INTERNET LTD.V70826806-92214040	DD	8.39	416.16
18/05/2020	Expenses - Zoom Video Conferencing - May	BACS	14.39	401.77
21/05/2020	1&1 INTERNET LTD.V70826806-92214040	DD	27.71	374.06
13/06/2020	Expenses - Zoom Video Conferencing - June	BACS	14.39	359.67
23/06/2020	1&1 INTERNET LTD.V70826806-92214040	DD	8.39	1014.57
21/07/2020	Expenses - Zoom Video Conferencing - July	BACS	14.39	1000.18
28/07/2020	1&1 INTERNET LTD.V70826806-92214040	DD	8.39	991.79
15/08/2020	Expenses - Zoom Video Conferencing - August	BACS	14.39	977.40
20/08/2020	APRS Annual Subscription	BACS	30.00	947.40
21/08/2020	1&1 INTERNET LTD.V70826806-92214040	DD	8.39	939.01
18/09/2020	Expenses - Zoom Video Conferencing - September	BACS	14.39	924.62
23/09/2020	1&1 INTERNET LTD.V70826806-92214040	DD	8.39	916.23
22/10/2020	1&1 INTERNET LTD.V70826806-92214040	DD	8.39	907.84
23/10/2020	Expenses - Zoom Video Conferencing - October	BACS	14.39	893.45
23/11/2020	1&1 INTERNET LTD.V70826806-92214040	DD	8.39	885.06
25/11/2020	Expenses - Zoom Video Conferencing - November	BACS	14.39	870.67
23/12/2020	1&1 INTERNET LTD.V70826806-92214040	DD	8.39	862.28
08/01/2021	Expenses - Zoom Video Conferencing - December	BACS	14.39	847.89
25/01/2021	1&1 INTERNET LTD.V70826806-92214040	DD	8.39	839.50
02/02/2021	Expenses - Zoom Video Conferencing - January	BACS	14.39	825.11
18/02/2021	Expenses - HDD & ink	BACS	69.98	755.13
19/02/2021	Expenses - Zoom Video Conferencing - February	BACS	14.39	740.74
23/02/2021	1&1 INTERNET LTD.V70826806-92214040	DD	8.39	732.35

*Association for the Protection of Rural Scotland (<http://aprs.scot/>)

Appendix 2 – The KCC Benevolent Fund

Benevolent Fund: year to 28 February 2021

Opening Bank Balance at 1/3/2020	620.81
Outgoings - Defib battery and pads	196.80
Outgoings (invoice still unpaid)	-196.80
Closing Bank Balance at 28/2/2021	<u>620.81</u>